



# StateLine Cooperative

## 120 Walnut Street Burt IA 50522

### Dry Plant Manager

**Employment Type:** Full-time

**Position Type:** Non-Exempt

**Report to:** Agronomy Operations Leader/Location Manager

**Job Brief:**

To service and follow-up all agronomy products in a manner that will optimize StateLine Cooperatives market share, improve the cooperatives efficiency, help achieve the cooperative's mission and goals, resulting in outstanding customer service.

**Duties and Responsibilities:**

1. Establish and achieve service goals with Location Manager and Liquid Plant Manager.
2. Develop planning to logistically and efficiently direct StateLine Cooperative application and tendering equipment to the field while using Dispatch Pro
3. Create batch tickets for custom application jobs.
4. Communicate with Applicators and Drivers regarding real time in field issues, create solutions and execute.
5. Promptly submit all transactions to the accounting department.
6. Effectively count and report monthly inventories & investigate all inventory discrepancies.
7. Maintain all required certification to handle bulk & packaged chemicals at facility.
8. Be knowledgeable of NH<sub>3</sub> plant and operations. Properly fill and scale NH<sub>3</sub> nurse tanks.
9. Maintain any equipment used for your job in good physical and mechanical condition.
10. Operate equipment in a safe manner and in compliance with all OSHA or state and federal regulations.
11. Performing other duties as assigned

**Professionalism:**

1. Always conduct yourself in a professional manner.
2. Maintain a clean and positive appearance with both yourself and SLC equipment and facilities.
3. Attending schools and trainings pertaining to agronomy to maintain and build expertise as requested.
4. Perform duties in an efficient and time saving manner.

**Requirements:**

- ✓ Two years commercial applications experience preferred.
  - Can be Provided by Stateline Cooperative
- ✓ Current pesticide applicator license preferred.
  - Can be Provided by Stateline Cooperative
- ✓ Exhibits solid organizational skills and attention to detail.

- ✓ Skilled in performing mathematical calculations.
- ✓ Experience in ensuring facility safety.
- ✓ Ability to solve practical problems.
- ✓ Computer skills, knowledge of Oakland Corporation Accounting software, Excel and Word is preferred but not required.

**Physical Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this position:

- The employee is regularly required to talk or hear.
- The employee frequently is required to use hands or fingers, handle or feel objects, tools, or controls.
- The employee is occasionally required to stand; walk; sit; and reach with hands and arms.
- The employee must occasionally lift and/or move up to 15 pounds.
- Specific vision abilities required by this position include close vision, distance vision, and the ability to adjust focus.
- The Prolonged periods sitting at a desk and working on a computer.
- The noise level in the work environment is usually low to moderate.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.